

CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council Meeting held in the Clay Cross Social Centre main hall and via ZOOM* on Tuesday 26 January 2021 at 7.00PM

Present: Councillor G Morley Chair

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| Councillor E Mansbridge* | Councillor D Rossiter |
| Councillor Mrs M Jones* | Councillor Ms K Rouse* |
| Councillor Mrs T Reader* | Councillor B Wright |
| Councillor A Reader* | |

Also Present: Dawn Kershaw, Parish Clerk
Andrew Mott, Administrative Assistant

Public Participation

There were no members of the public present.

County Councillor/District Councillor Matters

Councillor Wright gave a report on County Council matters for the benefit of members present. A meeting of the Cabinet took place on 21 January 2021 when it was agreed to raise the level of Council Tax required by 2.5%, made up of 1% for adult social care (which would raise just over £3.4M) and 1.5% for general Council expenditure; an extra 50p per week for an average band B household and for a band D household the rise will be 65p per week. In Derbyshire, Covid cases are 371 per 100K, all areas are reducing apart from Chesterfield and Erewash; as at 19 January 2021 the North East Derbyshire rate is 316 per 100K. Following the updated national guidance on 13 January 2021, schools now have the choice to supply food to children on Free School Meals who are not in school via providing lunch parcels through the school catering team or their food provider, providing vouchers for a local shop or supermarket or by using the DfE's national voucher scheme, which re-opened on 18 January 2021. An on-line consultation is open to the public until 29 January 2021 regarding the Council Plan 2021 to 2025, views are being requested on key parts of the Plan which sets out the way the Council will work and the services they will deliver over the next 4 years.

It was reported that the District Council are continuing to focus their efforts on the community response during the ongoing the lockdown restrictions. Concerns were expressed regarding the implementation of the North East Derbyshire Local Plan by the current administration along with the conduct of members of the Planning Committee politicking planning applications. Councillor Mrs Reader discussed the speech/motion brought forward by Suzy Cornwall and the charity, Crohn's & Colitis UK encouraging venues to install new 'Not every disability is visible' signage to help stop stigma and discrimination towards people with Crohn's

Disease and Ulcerative Colitis along with other invisible conditions. *It was agreed that the Parish Council would support this scheme and ensure that accessible toilets on Council premises bear the agreed charity signage/wording.*

PART I – PUBLIC BUSINESS

Members were reminded to declare an interest as appropriate.

3031/21 Apologies for Absence

To receive and approve Apologies for Absence and reasons given. Councillor D Skinner (Illness). **Resolved That: *this Apology and reason given are approved.***

3032/21 Exclusion of Public

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. **Resolved That: *no matters be taken in exclusion.***

3033/21 Minutes of Last Meeting

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. **Resolved That: *the Minutes of the Parish Council meeting held on the 27 October 2020 be approved as a correct record.***

Work In Progress

Further to minute no **1966/19** regarding Appointment of Representative on Outside Bodies. **Resolved That: *Councillor Morley be appointed to the Stevenson Charity.***

Further to minute no **1967/19** regarding Clay Cross Parish Council Bank Signatories and Administration. **Resolved That: *the appropriate forms are completed with Unity Trust Bank to add Councillor Morley as a signatory and the new incumbent of the Administrative Assistant post, Andrew Mott to be added with administration rights and also to become a Parish Council Corporate Cardholder.***

3034/21 Reports from Representatives on Outside Bodies

There were no Reports from Representative on Outside Bodies.

3035/21 Planning & Environmental Matters

To consider planning applications/appeals received from the Planning Authority and to submit comments where appropriate.

Application Number: 20/00831/FLH
Proposal: Proposed timber shed/garage
Address: 27 Russell Gardens, Old Tupton, Chesterfield

Application Number: 20/01199/FL
Proposal: Change of use from Use Class E (Shop) to Sui Generis (hot food takeaway) (Conservation Area)
Address: 73 High Street, Clay Cross, Chesterfield

Application Number: 20/01207/FL
Proposal: Proposed change of use of part ground floor – E(a)/A1 (retail) to sui generis (tattoo studio) (Conservation Area)
Address: 79-83 High Street, Clay Cross, Chesterfield

Application Number: 20/01316/FLH
Proposal: Application for two storey side extension with changes to roof above porch
Address: 5 Cooke Close, Old Tupton, Chesterfield

Application Number: 20/01227/FLH
Proposal: Application for single storey side extension
Address: 15 Brook Street, Clay Cross, Chesterfield

Resolved That: no objections or comments are to be made

Work In Progress

Parish Clerk reported that there was no Work In Progress

3036/21 Street Scene Matters

To receive the Minutes of the Street Scene Working Group held on the 4 January 2021 and to receive recommendations for resolution. **Resolved That:**

- 1. 'virtual' Council Surgeries go ahead; Councillor Mrs Reader to liaise with the Parish Council office to arrange dates/times***
- 2. the Minutes of the Street Scene Working Group meeting held on the 4 January 2021 are received***

Work In Progress

Parish Clerk reported that there was no Work In Progress.

3037/21 Climate Change Matters

To receive the Minutes of the Climate Change Working Group held on the 4 January 2021 and to receive recommendations for resolution. **Resolved That:**

- 1. 2commune setup a new Parish Council website at an approx. cost of £1,500 plus vat**
- 2. the Minutes of the Climate Change Working Group meeting held on the 4 January 2021 are received**

Work In Progress

Parish Clerk reported that there was no Work In Progress.

3038/21 Cemetery Matters

Councillor Wright gave a verbal report on Cemetery Matters for the benefit of members present.

Work In Progress

Parish Clerk reported that there was no Work In Progress.

3039/21 Social Centre & Events Matters

Work In Progress

Further to minute no **2088/20** regarding Rykneld Homes/Clay Cross Area Housing office. Councillor Morley reported that an email has been received from Lorraine Shaw, Managing Director at Rykneld Homes outlining lease terms following the closure of the Clay Cross Area Housing Office. The proposal does not acknowledge the 60 year lease already in place so modalities are still ongoing.

Further to minute no **2074/20** regarding the re-opening of the Social Centre. Councillor Morley and the Parish Clerk reported details of email received from Public Health at Derbyshire County Council requesting the use of the Social Centre for community COVID testing for people with no symptoms. The opening hours would be 7 days a week (9AM – 7PM) and all cleaning within the Centre would be covered as part of the daily duties of the testing team. Security would be in the Centre overnight (8PM – 8AM) and would provide opening/closing for the staff, so no routine Caretaker would be required. Exclusive use would be until 31 March as a minimum, with a possible extension to end May 2021. **Resolved That: County Council Public Health be granted exclusive use of the Social Centre for community COVID testing.**

3040/21 Finance Matters

Resolved That:

- 1. an application is made to HM Land Registry portal so that maps/titles can be viewed at a cost of £3 p/m**

2. BACS payments authorised by designated signatures, are confirmed

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| STAFF WAGES (TAX MTH 9/WK 39) | £3,342.31 |
| PARISH TV LICENCE REFUNDS: 8 @ £25 | £200.00 |
| DERBYSHIRE COUNTY COUNCIL: PENSIONS FOR DECEMBER 2020 | £375.27 |
| HMRC CUMBERNAULD: NI & TAX FOR DECEMBER 2020 | £411.12 |
| CROWN GAS & POWER: SOCIAL CENTRE GAS 30.11.20 TO 31.12.20 | £385.12 |
| ACE JANATORIAL: CLEANING MATERIALS FOR PUBLIC TOILET BLOCK | £283.27 |
| M MARKOVITZ LTD: BUILDING MATERIALS FOR CEMETERY CABIN PROJECT | £149.30 |
| PPL PRS LTD: SOCIAL CENTRE MUSIC ROYALTY FEES 9.2.20 TO 8.2.21 | £216.20 |
| BLACHERE ILLUMINATIONS: REMOVAL OF FESTIVE LIGHTS | £1,573.20 |
| NEDDC: MANAGEMENT/MAINTENANCE OF CEMETERY 1.10.20 TO 31.12.20 | £14,008.44 |
| KONICA MINOLTA: COPY & PRINT COSTS 17.8.20 TO 16.11.20 | £276.00 |
| KONICA MINOLTA: COPIER/PRINTER HIRE COSTS 10.11.20 TO 9.2.21 | £144.76 |
| E.ON: HILL STREET LIGHTING 1.10.20 TO 31.12.20 | £14.69 |
| CLAY CROSS DO-IT-YOURSELF: PUBLIC TOILET BLOCK MAINTENANCE | £20.09 |
| ADAPTIVE WEB: CXPC WEBSITE UPDATES FOR DECEMBER 2020 | £72.00 |
| TOTAL: | £21,471.77 |
| 3. the following Income is noted: | |
| SWALEC: SOCIAL CENTRE ELECTRICITY REFUND 4.9.20 TO 26.11.20 | £970.66 |
| HMRC JRS GRANT: FOR CLAIM PERIOD 1.12.20 TO 31.12.20 | £753.41 |
| WATERPLUS: SOCIAL CENTRE WATER SUPPLY REFUND 26.5.20 TO 27.11.20 | £67.73 |
| BUSINESS STREAM: SOCIAL CENTRE SEWERAGE/SURFACE CHARGE REFUND | £694.51 |
| WESTERN POWER: U/G CABLE WAYLEAVE PAYMENT FOR YEAR | £5.75 |
| CEMETERY LODGE RENT | £258.00 |
| PUBLIC SECTOR DEPOSIT FUND DIVIDEND PAYMENT | £1.54 |
| TOTAL: | £2,751.60 |

Work In Progress

Further to minute no **2076/20** regarding Annual Return for the year ended 31 March 2020. Parish Clerk reported that the External Audit had been completed by PKF Littlejohn LLP; in their opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met, with no other matters affecting their opinion being drawn to the attention of the Parish Council.

3041/21 Items for Decision & Information

Proposals received from Andy Rouse t/a AB Developments regarding the use of Parish Council owned land at Clay Lane (circulated) were discussed. A number of concerns were raised; the siting of on-site storage containers, access to the site, nearby properties and the need for planning permission. *It was agreed that this item is deferred to the February meeting and that in the meantime a site visit with AB Developments is arranged.*

3042/21 Date of Next Meeting

Resolved That: the next Parish Council meeting will be held at Clay Cross Social Centre on Tuesday 23 February 2021.