

CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council meeting held in the Clay Cross Parish Council office on Tuesday 24 April 2018 at 7.00PM

Present: Councillor G Morley Chair

Councillor E Mansbridge	Councillor G Skinner
Councillor Mrs T Reader	Councillor D Skinner
Councillor A Reader	Councillor P Wainwright
Councillor F Rodgers	Councillor B Wright
Councillor Ms K Rouse	

Also Present: Dawn Kershaw, Parish Clerk
Carys Turner-Jones, Administrative Assistant
Nicole Murtagh, Tesco Community Champion

Public Participation

Councillor Morley welcomed Nicole to the meeting and thanked her/Tesco for the raffle prizes/food hampers donated to various Parish Council events, including the recently held Senior Citizens Party. Nicole enquired if the Parish Council had any community events planned this year that Tesco could consider getting involved with. Councillor Mrs Reader requested that Tesco might like to get involved in the Heritage Gala if our funding bid to hold this event in August is successful.

Police Consultation

There were no Clay Cross Safer Neighbourhood Team Officers present.

Administrative Assistant reported that as requested, she had invited Inspector Bowns to attend this meeting. An email response received from Inspector Bowns giving reasons why he could not attend was read out and its content was noted.

Councillor Morley reported that he had been advised by Officers that a number of arrests have been made following recent 'e-cig' shop burglaries in the town.

Councillor Mrs Reader and the Parish Clerk reported incidents of juveniles on moped style motorbikes causing a nuisance in the Sharley Park/Bret Club car park area. **It was agreed that these concerns are passed on to the Clay Cross Safer Neighbourhood Team.**

County Councillor/District Councillor Matters

Councillor Wright reported that the County Council are carrying out a consultation on potential changes to the library service in Derbyshire, which was considered and approved by the County Council's Cabinet on 5

April 2018 following the decision taken last July to reduce the library service budget up to 2021 of £1.6 million. It is the Council Plan not to close any of their 45 libraries but transfer 20 libraries to community management and reduce opening hours for the 25 libraries to remain under County Council control. At this point, the Parish Clerk reported that an email letter had been received regarding this consultation and Clay Cross Library was not included in the community management transfer list.

Councillor Wright further reported that the County Council have allocated £6 million to deal with potholes across the County and that priority will be given to repair B roads, potholes on all other roads will be bodged.

PART I – PUBLIC BUSINESS

Members were reminded to declare an interest as appropriate.

1820/18 Apologies for Absence

Parish Clerk reported that Apologies for Absence had been received from Councillor M Holmes.

1821/18 Exclusion of the Public

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. **Resolved That: no matters to be taken in exclusion.**

1822/18 Minutes of Last Meeting

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. Councillor Mrs Reader requested that with regard to the Social Centre & Events Matters, she would like her abstention vote recording. **Resolved That: subject to this requested change being made, the Minutes of the Parish Council meeting held on the 27 February 2018 be approved as a correct record.**

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1823/18 Reports from Representatives on Outside Bodies

There were no Reports from Representative on Outside Bodies.

1824/18 Planning & Environmental Matters

To receive the Minutes of the Planning & Environmental Working Group meeting held on the 4 April 2018 and to receive recommendations for resolution. **Resolved That:**

- 1. the provision of a dip tank on the Tranmere Avenue allotment site is undertaken in line with the same provided on the Valley Road allotment site**
- 2. the Terms of Reference for this Group are updated to reflect the new incumbent of the Administrative Assistant post, Carys Turner-Jones**
- 4. the Minutes of the Planning & Environmental Working Group meeting held on the 4 April 2018 be received**

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1825/18 Street Scene Matters

To receive the Minutes of the Street Scene Working Group meeting held on the 9 April 2018 and to receive recommendations for resolution.

Resolved That:

- 1. (a) the stickers on the existing grit bins are replaced advising the public that the grit was for use on the highways only and not for use at private dwellings and (b) to research the cost of providing two grit bins for Windermere Road/Coniston Drive and Ashton Road respectively**
- 2. a town centre/Sharley Park clean up event is held on Saturday 2 June 2018 from 10AM – 12NOON, meeting at the Parish Council office**
- 3. the Terms of Reference for this Group are updated to reflect the new incumbent of the Administrative Assistant post, Carys Turner-Jones**
- 4. the Minutes of the Street Scene Working Group meeting held on the 9 April 2018 be received**

Work In Progress

Further to minute no **1803/18** regarding a Heritage Gala at Kenning Park. Administrative Assistant reported that she had met with Rachel Carter and that resulting from that meeting, a letter of support and a partnership agreement had been completed and forwarded to Rachel. The application to the Heritage Lottery Fund had been completed by Rachel and sent off, now awaiting a response. **It was agreed that the Administrative Assistant would ascertain the scheduled date for the next Heritage Gala meeting and communicate this to all members of the Parish Council.**

1826/18 Cemetery Matters

To receive the Minutes of the Cemetery Working Group meeting held on the 13 April 2018 and to receive recommendations for resolution.

Resolved That: the Minutes of the Cemetery Working Group meeting held on the 13 April 2018 be received

Work In Progress

Further to minute no **1815/18** regarding the opening of the Cemetery Chapel on Mothering Sunday, 11 March 2018. It was noted that the event was very well attended and that a total of £25.50 was received in donations made on the day.

Further to minute no **1749/07** regarding the Supply of Services Agreement. Administrative Assistant reported that following the publication of a 'Request for Expressions of Interest' notice in the Derbyshire Times, a total of six expressions of interest for the contract had been received and duly acknowledged. The Tender document is currently undergoing revision and it was hoped that a face to face meeting date with our advisor, Chris Moses could be agreed soon to finalise the document.

1827/18 Social Centre & Events Matters

There were no Social Centre & Events Matters this month.

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1828/18 Finance Matters

To receive the report of the Finance Sub-Committee meeting held on the 18 April 2018 and to receive recommendation for resolution. **Resolved That:**

- 1. the report of the Finance Sub-Committee meeting held on the 18 April 2018 be received***
- 2. the monthly statements for January 2018, February 2018 and March 2018 are accepted***
- 3. the expenditure and income against budget report for January 2018, February 2018 and March 2018 is accepted***
- 4. £500 is donated to Derbyshire Constabulary in respect of upcoming Summer School Holiday activities for young people again 11-17 years mostly from Clay Cross Parish***

5. the following Accounts for Payment are approved:	
PARISH COUNCIL STAFF WAGES: TAX MTHS 10, 11, 12	£11,116.78
PARISH TV LICENCE REFUNDS: 33 @ £25	£825.00
ADVANCE CLEANING: COST TO OPEN, CLEAN, CLOSE TOILET BLOCK FOR MARCH 2018	£390.00
HMRC CUMBERNAULD: NI & TAX FOR MARCH 2018	£580.00
DERBYSHIRE COUNTY COUNCIL: PENSIONS FOR MARCH 2018	£584.03
PAULINE STRINGFELLOW: DANCES FOR APRIL 2018	£140.00
D HIGGINBOTTOM: PARISH BUS SHELTER & WINDOW CLEANER	£176.00
CHESTERFIELD GAS CO/AGARS: MARCH BAR SUPPLIES	£2,124.70
BOOKER CASH & CARRY: MARCH LUNCH CLUB, OAP PARTY & REFRESHMENT SUPPLIES	£747.69
MCL ENERGY: SOCIAL CENTRE BOILERS & OVEN SERVICES	£558.00
KONICA MINOLTA: CXPC COPIER/PRINTER HIRE 10.2.18 TO 9.5.18	£144.76
YORKSHIRE WATER: SEWARGE/SURFACE WATER CHARGE 10.10.17 TO 9.1.18	£152.51
SEVEN PROMOTIONS: SOCIAL CENTRE ADVERT IN APRIL S/GUIDE & UPDATE DELIVERY	£750.00
WATER PLUS: TOILET BLOCK WATER SUPPLY 15.11.17 TO 1.2.18	£414.60
SPIRE GRAPHICS: COST TO PRINT CXPC SPRING UPDATE MAGAZINE	£995.00
ZENITH ENGINEERING: FIRE ALARM MAINTENANCE /EMERGENCY LIGHTING FOR YEAR	£232.68
VAULT SECURITY LTD: SECURITY ALARM MAINTENANCE/MONITORING FOR YEAR	£752.40
SOCIAL CENTRE DAMAGE BOND REFUND	£100.00
E.ON: HILL STREET LIGHTING 1.1.18 TO 31.3.18	£10.25
TOTAL:	£20,794.40
6. the following Income is noted:	
NEDDC: 50% 2018/19 PRECEPT AND SOCIAL CENTRE GRANT AID PAYMENT	£122,619.97
HMRC: 2017/18 VAT REPAYMENTS	£13,056.66
SOCIAL CENTRE BAR TAKINGS: 29.3.18, 31.3.18, 5.4.18, 7.4.18, 12.4.18	£1,972.70
SOCIAL CENTRE HIRE	£851.20
TUESDAY LUNCH CLUB: 3.4.18, 10.4.18, 17.4.18	£492.00
WEDNESDAY BINGO: 28.3.18, 4.4.18, 11.4.18	£120.00
THURSDAY DANCE: 29.3.18, 5.4.18	£187.00
CEMETERY LODGE RENT	£157.26
PUBLIC SECTOR DEPOSIT FUND DIVIDEND PAYMENT	£11.64
TOTAL:	£139,468.43

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1829/18 Items for Decision & Information

Derbyshire County Council: invitation to attend the next Parish & Town Council Liaison Forum to be held at County Hall, Matlock on Thursday 3 May 2018. ***Resolved That: this invitation is noted.***

1830/18 Date of Next Meeting

Resolved That: the next Parish Council meeting will be held in the Parish Council office on Tuesday 22 May 2018.