

# CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council Meeting held in the Parish Council office and via ZOOM\* on Tuesday 23 February 2021 at 7.00PM

**Present:** Councillor G Morley ..... Chair\*

Councillor Mrs M Jones*	Councillor Ms K Rouse*
Councillor Mrs T Reader*	Councillor D Skinner
Councillor A Reader*	Councillor B Wright*
Councillor D Rossiter	

**Also Present:** Dawn Kershaw, Parish Clerk  
Andrew Mott, Administrative Assistant

## **Public Participation**

There were no members of the public present.

## **County Councillor/District Councillor Matters**

Councillor Wright stated that there were no County Council matters to report to the meeting.

It was reported that the District Council budget for 2021/22 has been approved and that they have increased their proportion of the Council Tax bill by 1.95%. The company that are tasked with emptying the burgundy recycling bins on behalf of the District Council has gone into administration so this service has been taken back in-house.

## **PART I – PUBLIC BUSINESS**

***Members were reminded to declare an interest as appropriate.***

### **3043/21 Apologies for Absence**

To receive and approve Apologies for Absence and reasons given. Councillor E Mansbridge (Illness) and Councillor G Skinner (Covid Sheilding). ***Resolved That: these Apologies and the reasons given are approved.***

### **3044/21 Exclusion of Public**

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. ***Resolved That: no matters be taken in exclusion.***

### **3045/21 Minutes of Last Meeting**

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. ***Resolved That: the Minutes of the Parish Council meetings held on 13 January 2021 and 26 January 2021 be approved as a correct record.***

### **Work In Progress**

Further to minute no **3041/21** regarding proposals received from Andy Rouse t/a AB Developments regarding the use of Parish Council owned land at Clay Lane. Following discussions at last months meeting, Councillor Morley reported that he had met with Andy Rouse on site on the 29 January 2021 when his proposals where discussed; it was noted that Councillor Mansbridge and Councillor Rossiter were also in attendance. They have spoken to nearby neighbours who are happy with the proposals; the proposed storage buildings will be no higher than the pigeon lofts already on site. ***Resolved That: AB Developments are given the go ahead to commence clearing the site and once the site has been cleared to the satisfaction of the Parish Council, a formal lease agreement will be entered into.***

### **3046/21 Reports from Representatives on Outside Bodies**

There were no Reports from Representative on Outside Bodies.

### **3047/21 Planning & Environmental Matters**

Councillor Mrs Reader and Councillor Ms Rouse declared an interest as both serve on the District Council Planning Committee.

To consider planning applications/appeals received from the Planning Authority and to submit comments where appropriate.

Application Number: 20/01211/FL  
Proposal: Demolition of existing dwelling and construction of new replacement dwelling and alterations to access resubmission of 20/00612/FL

Address: 160 Ashover Road, Old Tupton, Chesterfield

Application Number: 20/00800/FLH  
Proposal: Demolition of existing garage and construction of 2 storey rear extension to create an additional bedroom and dining/living area and single storey side extension to form new garage and internal work of studded walls to increase room size to living space

Address: 5 Upper Croft, Danesmoor, Chesterfield

Application Number: 20/00051/FLH  
Application to replace conservatory with single storey rear extension

Address: 17 Worcester Close, Clay Cross, Chesterfield

Application Number: 20/00765/FLH  
Proposal: Application for Dropped Kerb  
Address: 107 Clay Lane, Clay Cross, Chesterfield

Application Number: 21/00039/FL  
Proposal: Application for the erection of an extension to the existing covered canopy  
Address: Holland House, Furnace Hill Road, Clay Cross

**Resolved That: no objections or comments are to be made**

### **Work In Progress**

Parish Clerk and Administrative Assistant reported that there was no Work In Progress

### **3048/21 Street Scene Matters**

To receive the Minutes of the Street Scene Working Group held on the 8 February 2021 and to receive recommendations for resolution. **Resolved That:**

- 1. North East Derbyshire District Council operatives remove all the raised sleeper beds on the former public toilet block site on Market Street at a cost of £531.37 plus vat**
- 2. the Parish Council supports the District Council 'Walking Into Communities' project going forward**
- 3. the Parish Council support/sponsor the setting up of 'Mums Group Clay Cross' and that Councillor Morley signs the NEDDC Community Action Grants Application Form for this Group**
- 4. the Terms of Reference for this Group are updated to reflect Councillor Mrs Jones in the membership section and the new incumbent of the Administrative Assistant post, Andrew Mott**
- 5. following a vote of 7 in favour and 1 against, the Parish Council enlist to support the 20s Plenty campaign**
- 6. the Minutes of the Street Scene Working Group meeting held on the 8 February 2021 are received**

### **Work In Progress**

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

### **3049/21 Climate Change Matters**

To receive the Minutes of the Climate Change Working Group held on the 8 February 2021 and to receive recommendations for resolution.

#### **Resolved That:**

- 1. the Terms of Reference for this Group are updated to reflect the new incumbent to the Administrative Assistant post, Andrew Mott***
- 2. the Minutes of the Climate Change Working Group meeting held on the 8 February 2021 are received***

#### **Work In Progress**

Parish Clerk reported that there was no Work In Progress.

### **3050/21 Cemetery Matters**

Councillor Wright gave a verbal report on Cemetery Matters for the benefit of members present.

#### **Work In Progress**

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

### **3051/21 Social Centre & Events Matters**

#### **Work In Progress**

Further to minute no **2088/20** regarding Rykneld Homes/Clay Cross Area Housing office. Councillor Morley reported that an email has been received from Lorraine Shaw, Managing Director at Rykneld Homes outlining lease terms following the closure of the Clay Cross Area Housing Office; this now acknowledges the existing lease agreement established between the District Council and the Parish Council. ***Resolved That: the proposed lease terms are accepted and Rykneld Homes are instructed to proceed with the legalities.***

Further to minute no **2074/20** regarding the re-opening of the Social Centre. Parish Clerk reported details of COVID-19 Response – Spring 2021 (Summary) published 22 February 2021 on the GOV.UK website giving details of the 'Roadmap out of lockdown'. ***Resolved That: with the exception of the community COVID testing, the Social Centre remains closed until we reach Step 4 of the roadmap which will take place no earlier than 21 June, as virtually ALL the events held in the Social Centre cannot take place while ever there is a need for social distancing***

### **3052/21 Finance Matters**

To confirm as a correct record, the budget report/reconciliation from the computerised accounts detailing account balances, payments issued and payments received (circulated). ***Resolved That:***

- 1. the monthly statements for September 2020, October 2020, November 2020 and December 2020 are approved and signed**
- 2. the Financial Budget Comparison between 1 April 2020 and 31 December 2020 inclusive is accepted**
- 3. BACS payments authorised by designated signatures, are confirmed**

STAFF WAGES (TAX MTH 10/WK 43)	<b>£3,918.11</b>
DONATIONS TO LOCAL GROUPS/ORGANISATIONS (22)	<b>£2,725.00</b>
CLAY CROSS POLICE SNT: HOLIDAY ACTIVITY FUNDING	<b>£500.00</b>
DERBYSHIRE COUNTY COUNCIL: PENSIONS FOR JANUARY 2021	<b>£376.83</b>
HMRC CUMBERNAULD: NI & TAX FOR JANUARY 2021	<b>£530.32</b>
CROWN GAS & POWER: SOCIAL CENTRE GAS 31.12.20 TO 31.1.21	<b>£485.31</b>
ACE JANATORIAL: PPE/CLEANING MATERIALS FOR PUBLIC TOILET BLOCK	<b>£129.24</b>
G W WRIGHT & SON: COST TO CUT HEDGE AT FISHERS LANE AND VALLEY ROAD (MARCH & DECEMBER 2020)	<b>£480.00</b>
M&M TIMBER & BUILDING SUPPLIES: GRIT FOR PARISH BINS (x 11)	<b>£66.00</b>
ADAPTIVE WEB: ANNUAL WEBSITE HOSTING FEE	<b>£300.00</b>
SHELTER MAINTENANCE: VANDAL REPAIRS (SHELTER ON A61/HIGH STREET)	<b>£583.20</b>
WE DO MORE THAN PRINT: FIRE ESCAPE KEEP CLEAR SIGNS FOR SOCIAL CENTRE	<b>£36.00</b>
<b>TOTAL:</b>	<b>£10,130.01</b>
<b>4. the following Income is noted:</b>	
HMRC: VAT REFUND 1.7.20 TO 31.12.20	<b>£10,767.35</b>
CEMETERY LODGE RENT	<b>£258.00</b>
PUBLIC SECTOR DEPOSIT FUND DIVIDEND PAYMENT	<b>£1.04</b>
<b>TOTAL:</b>	<b>£11,026.39</b>

### **Work In Progress**

Further to minute no **3025/20(3)** regarding Christmas Activity Donations. Parish Clerk reported that a letter had been received from the children at Sharley Parish Community Primary School and an email from the Holmgate Primary School Business Officer thanking the Parish Council for their donations.

### **3053/21 Items for Decision & Information**

Parish Clerk reported that there were no Items for Decision & Information this month.

**3054/21 Date of Next Meeting**

**Resolved That: *the next Parish Council meeting will be held on Tuesday 27 April 2021.***