

# CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council Annual General Meeting held in the Clay Cross Parish Council office on Tuesday 23 May 2017 at 7.00pm.

**Present:** Councillor M Holmes  
Councillor E Mansbridge  
Councillor Mrs T Reader  
Councillor A Reader  
Councillor F Rodgers  
Councillor Ms K Rouse  
Councillor D Skinner  
Councillor B Wright

**Also Present:** Michelle Cowin, Administration Assistant  
John King, Accountant/Internal Auditor

## **Public Participation**

One member of the public was present.

## **Police Consultation**

There were no Clay Cross Safer Neighbourhood Team Officers present.

## **County Councillor/District Councillor Matters**

There were no County Council or District Council matters

## **PART I – PUBLIC BUSINESS**

***Members were reminded to declare an interest as appropriate.***

### **1714/17 Election of Chair Person**

***Resolved That: Councillor Morley be elected Chair of the Council for the coming year.***

### **1715/17 Election of Vice Chair**

***Resolved That: Councillor Holmes be elected Vice Chair of the Council for the coming year.***

### **1716/17 Appointment of Members of Finance Sub-Committee**

***Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Morley (Chair), Councillor Rodgers, Councillor Ms Rouse and Councillor D Skinner be members of the Finance Sub-Committee.***

**1717/17 Appointment of Members of Cemetery Working Group**

**Resolved That: Councillor Morley, Councillor Wainwright and Councillor Wright (Chair) be members of the Cemetery Working Group.**

**1718/17 Appointment of Members of Social Centre & Events Working Group**

**Resolved That: Councillor Holmes (Chair), Councillor Morley, Councillor Mrs Reader and Councillor Rodgers be members of the Social Centre & Events Working Group.**

**1719/17 Appointment of Members of Street Scene Working Group**

**Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Mrs Reader (Chair), Councillor Reader, Councillor Rodgers, Councillor Ms Rouse and Councillor D Skinner be members of the Street Scene Working Group.**

**1720/17 Appointment of Members of Planning & Environmental Working Group**

**Resolved That: Councillor Holmes, Councillor Mansbridge (Chair), Councillor Rodgers, Councillor D Skinner and Councillor G Skinner be members of the Planning & Environmental Working Group.**

**1721/17 Appointment of Parish Footpaths Inspector(s)**

**Resolved That: Councillor Mansbridge and Councillor D Skinner be appointed Parish Footpaths Inspectors.**

**1722/17 Appointment of an Appointment Committee**

**Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Morley and Councillor G Skinner be members of the Appointments Committee – the remaining seven members of the Parish Council be substitutes.**

**1723/17 Appointment of Grievance Committee**

**Resolved That: any three from the eleven members of the Parish Council be members of the Grievance Committee.**

**1724/17 Appointment of Appeals Committee**

**Resolved That: any three of the eleven members of the Parish Council who have not sat on the Grievance Committee be members of the Appeals Committee.**

**1725/17 Appointment of Disciplinary Committee**

***Resolved That: any three of the eleven members of the Parish Council who have not sat on the Grievance Committee or the Appeals Committee be members of the Disciplinary Committee.***

**1726/17 Appointment of School Governors (on request)**

It was reported that there have been no requests/information received from Holmgate Primary School or Sharley Park Community Primary School regarding School Governor vacancies.

**1727/17 Appointment of Representatives on Outside Bodies**

***Derbyshire Association of Local Councils - to be left vacant. Danesmoor Darby & Joan Club – Councillor Holmes. Holmgate Darby & Joan Club – Councillor D Skinner. Holmgate Community Association – Councillor D Skinner and Councillor G Skinner. Clay Cross Angling Association – Councillor Mansbridge. Clay Cross Citizens Advice Bureau – Councillor Morley. Arthur Brierley Charity – Councillor Mansbridge, Councillor Rodgers and Councillor Wright. William Udall Trust – Councillor Rodgers and Councillor Wainwright. Stevenson Charity – Councillor Holmes and Councillor G Skinner. Clay Cross Town Centre Group – all Councillors on an alphabetical/rota basis.***

**1728/17 Authorisation to sign Clay Cross Parish Council cheques**

***Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Rodgers, Councillor Ms Rouse and the Parish Clerk to sign Clay Cross Parish Council cheques.***

**1729/17 To Agree a Calendar of Meetings for 2017/18**

***Finance Sub-Committee Meetings (Wednesday): 21.6.17, 19.7.17, 20.9.17, 18.10.17, 22.11.17, 17.1.18, 21.2.18, 18.4.18, 16.5.18***

***Parish Council Meetings (Tuesday): 27.6.17, 25.7.17, 26.9.17, 24.10.17, 28.11.17, 23.1.18, 7.2.18 (Precept), 27.2.18, 24.4.18, 22.5.18***

**1730/17 Apologies for Absence**

Administrative Assistant reported that Apologies for Absence had been received from Councillor Morley, Councillor G Skinner, Councillor Wainwright and the Parish Clerk, Dawn Kershaw.

**1731/17 Exclusion of Public**

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. ***Resolved That: no matters be taken in exclusion.***

### **1732/17 Annual Governance Statement 2016/17**

Consideration was given to the approval of Section 1 of the Annual Return 2016/17. ***Resolved That: the Annual Governance Statement 2016/17 (Annual Return Section 1) of the Annual Return 2016/17 is approved and signed by Councillor Morley and the Parish Clerk/Responsible Financial Officer***

### **1733/17 Accounting Statements 2016/17**

Consideration was given to the approval of Section 2 of the Annual Return 2016/17. ***Resolved That: the Accounting Statements 2016/17 (Section 2) of the Annual Return 2016/17 is approved and signed by Councillor Morley and the Parish Clerk/Responsible Financial Officer.***

### **1734/17 Minutes of Last Meeting**

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. ***Resolved That: the Minutes of the Parish Council meeting held on the 25 April 2017 be approved as a correct record.***

### **Work In Progress**

Further to minute no **1712/17** regarding the North East Derbyshire District Council Boundary Review. Administrative Assistant reported that this Review had been omitted from the Agenda of the Street Scene Working Group meeting held on the 10 May 2017. ***Resolved That: Councillor Mansbridge and Councillor D Skinner look through the information and forward draft comments onto Parish Councillors for approval. Administrative Assistant to submit comments from the Parish Council by 19 June 2017.***

### **1735/17 Reports from Representatives on Outside Bodies**

There were no Reports from Representative on Outside Bodies.

### **1736/17 Planning & Environmental Matters**

To receive the Minutes of the Planning & Environmental Working Group meeting held on the 10 May 2017 and to receive recommendations for resolution. ***Resolved That:***

- 1. Councillor Mansbridge draft further objections for submission to the Secretary of State regarding planning application 16/00107/CM and CM4/1215/125 for surface coal mining scheme with restoration to agriculture with nature conversation benefits at Hilltop Farm, Clay Cross***

2. ***Councillor Mansbridge draft an objection regarding planning application 17/00453/OL for outline permission with all matters except access reserved for the construction of 6 dwellings on land to the rear of 172 Market Street, Clay Cross***
3. ***Councillor Mansbridge draft an objection regarding Planning Application 17/00485/OL for outline permission for up to 300 dwellings on land west of Coupe Lane, Old Tupton.***
4. ***the Minutes of the Planning & Environmental Working Group meeting held on the 10 May 2017 be received***

### **Work In Progress**

Further to minute no **1696/17** regarding the land at Pilsley Road, Danesmoor used as an omnibus turning circle. Administrative Assistant reported that she had contacted our Solicitor, Mark Bilton of Banner Jones who has advised that registering this land in the name of the Parish Council may prove difficult without a copy of the Deeds. Councillor Wright commented that the Land Registry would want statements from people who could confirm that the land was owned by the Parish Council and it was suggested that, if necessary, Councillors from pre 1974 might be able to make statements to this effect.

### **1737/17 Street Scene Matters**

To receive the Minutes of the Street Scene Working Group meeting held on the 10 May 2017 and to receive recommendations for resolution.

#### **Resolved That:**

1. ***a quote is obtained from Derbyshire County Council for the cost of creating/installing a new bus shelter opposite the tub and pit wheel garden on the A61/High Street***
2. ***Karen Peck from Chesterfield & North East Derbyshire Credit Union is invited to attend the next Street Scene Working Group meeting***
3. ***Clay Cross Town Centre Group's "Clay Cross on the Beach" event be allowed to go ahead on the proviso that assurances are given by the Group that the car park will be cleared of sand and that car park users are notified of the closure of the car park in good time***
4. ***a letter is sent to the Editor of the Derbyshire Times objecting to the publication of a Vote Conservative advertisement wrapped around the 4 May 2017 edition***
5. ***the Minutes of the Street Scene Working Group meeting held on the 10 May 2017 be received***

### **Work In Progress**

Administrative Assistant reported that there was no Work In Progress.

### **1738/17 Cemetery Matters**

Councillor Mansbridge declared an interest due to his personal interest in Elite Projects Property Solutions.

As no Cemetery Working Group meeting was held in May, Councillor Wright verbally reported that the Cemetery was in a good condition. It was confirmed that Elite Project Property Solutions have been authorised to repair the door to the Chapel workroom which is not closing properly, the cost will be £100 no vat.

### **Work In Progress**

Further to minute no **1709/17** regarding opening the Cemetery Chapel on Father's Day. It was reported that arrangements to open the Chapel on Sunday 18 June 2017 are in hand.

### **1739/17 Social Centre & Events Matters**

To receive the Minutes of the Social Centre & Events Working Group meeting held on the 8 May 2017 and to receive recommendations for resolution. **Resolved That: the Minutes of the Social Centre & Events Working Group meeting held on the 8 May 2017 be received.**

### **Work In Progress**

Administrative Assistant reported that there was no Work In Progress.

### **1740/17 Finance Matters**

To receive the report and recommendations for resolution from the Finance Sub-Committee meeting held on the 17 May 2017. **Resolved That:**

- 1. the report of the Finance Sub-Committee meeting held on the 17 May 2017 be received**
- 2. the monthly statement for April 2017 be accepted**
- 3. the expenditure and income against budget report for April 2017 is accepted**
- 4. the Parish Council renew its membership of the Clay Cross Town Centre Group for the year 2017/18 at a one off cost of £10 plus an additional £10 per month for the Social Centre advertisement in their WINGS Newsletter**

5. *the Clay Cross Parish Council Financial/Risk Assessment is approved*
6. *the Derbyshire Council County Employer LGPS Discretions are adopted*

<b>7. the following Accounts for Payment are approved:</b>	
<b>PARISH COUNCIL STAFF WAGES: TAX MONTH 1</b>	<b>£4,255.39</b>
<b>BLACHERE ILLUMINATIONS: FESTIVE LIGHTING HIRE 2017</b>	<b>£4,197.00</b>
<b>PARISH TV LICENCE REFUNDS: 21 @ £25</b>	<b>£525.00</b>
<b>POST OFFICE LTD: NI &amp; TAX FOR APRIL 2017</b>	<b>£667.56</b>
<b>DERBYSHIRE COUNTY COUNCIL: PENSIONS FOR APRIL 2017</b>	<b>£694.41</b>
<b>NEDDC: SOCIAL CENTRE WASTE COLLECTION 1.4.17 TO 30.9.17</b>	<b>£473.98</b>
<b>OFFICE SUPPLIES FOR INDUSTRY: PARISH COUNCIL OFFICE STATIONERY</b>	<b>£28.80</b>
<b>CORONA ENERGY: SOCIAL CENTRE GAS 1.3.17 TO 1.4.17</b>	<b>£479.44</b>
<b>PAULINE STRINGFELLOW: DANCES FOR MAY 2017</b>	<b>£140.00</b>
<b>D HIGGINBOTTOM: PARISH BUS SHELTER &amp; WINDOW CLEANER</b>	<b>£176.00</b>
<b>G S PANTOMIMES: DEPOSIT FOR PANTOMIME ON 2.12.17</b>	<b>£71.40</b>
<b>THE PREFABS: CONCERT AT SOCIAL CENTRE ON 6.5.17</b>	<b>£250.00</b>
<b>CHESTERFIELD GAS CO/AGARS: APRIL BAR SUPPLIES</b>	<b>£1,139.94</b>
<b>BOOKER CASH &amp; CARRY: APRIL LUNCH CLUB &amp; REFRESHMENT SUPPLIES</b>	<b>£392.30</b>
<b>INTERSERVE FS (UK) LTD: SOCIAL CENTRE WATERSAFE 8.4.17 TO 7.7.17</b>	<b>£132.00</b>
<b>D&amp;P GARDEN SERVICES: COST TO REPAIR HEIGHT BARRIER AT FISHES LANE ENTRANCE OF FISHING POND</b>	<b>£125.00</b>
<b>CROFT FARM MEATS: APRIL LUNCH CLUB SUPPLIES</b>	<b>£164.08</b>
<b>STRAWBERRY BASKET: APRIL LUNCH CLUB SUPPLIES</b>	<b>£75.90</b>
<b>SEVEN PROMOTIONS: TWO ADVERTS IN MAY SHOPPERS GUIDE</b>	<b>£312.00</b>
<b>CLAY CROSS DO-IT-YOURSELF: SOCIAL CENTRE BUILDING MAINTENANCE</b>	<b>£85.23</b>
<b>DESIGNS DIRECT: SOCIAL CENTRE CLEANING MATERIALS</b>	<b>£50.40</b>
<b>THE SPORTS LAUNDRY: SOCIAL CENTRE LAUNDRY FOR MARCH &amp; APRIL</b>	<b>£49.00</b>
<b>SUE WRIGHT T/A CHARLIES BAR: BUFFET ON 6.5.17</b>	<b>£371.00</b>
<b>CARLTON HOUSE BUSINESS SERVICES: BAR STOCK TAKE FOR THE YEAR ENDED 31.3.17</b>	<b>£75.00</b>
<b>E.ON: HILL STREET LIGHTING 1.1.17 TO 31.3.17</b>	<b>£9.37</b>
<b>CO-OP BANK CHARGES</b>	<b>£1.00</b>
<b>TOTAL:</b>	<b>£14,941.20</b>
<b>8. the following Income is noted:</b>	
<b>CLAY CROSS SOCIAL CENTRE HIRE</b>	<b>£715.00</b>
<b>SOCIAL CENTRE BAR TAKINGS: 27.4.17, 28.4.17, 6.5.17, 11.5.17, 12.5.17</b>	<b>£2,234.60</b>
<b>CLAY CROSS ANGLING ASSOCIATION: RENT FOR 2017/18</b>	<b>£480.00</b>

<b>TUESDAY LUNCH CLUB: 2.5.17, 9.5.17, 16.5.17</b>	<b>£465.00</b>
<b>WEDNESDAY BINGO: 26.4.17, 3.5.17, 10.5.17</b>	<b>£120.00</b>
<b>THURSDAY DANCE: 27.4.17, 4.5.17, 11.5.17</b>	<b>£215.00</b>
<b>THE PREFABS 6.5.17: 105 TICKETS @ £4 EACH</b>	<b>£420.00</b>
<b>CEMETERY LODGE RENT</b>	<b>£84.78</b>
<b>SALE OF REFRESHMENTS AT JU-JITSU TEACHING CLASSES</b>	<b>£10.00</b>
<b>TOTAL:</b>	<b>£4,744.38</b>

### **Work In Progress**

Administrative Assistant reported that there was no Work In Progress.

### **1741/17 Items for Decision & Information**

Administrative Assistant reported that there are no Items for Decision & Information this month.

### **1742/17 Date of Next Meeting**

**Resolved That: the next Parish Council meeting will be held in the Parish Council office on Tuesday 27 June 2017.**