

CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council Annual General Meeting held in the Clay Cross Parish Council office on Tuesday 22 May 2018 at 7.00pm.

Present: Councillor M Holmes Councillor A Reader
 Councillor G Morley Councillor F Rodgers
 Councillors Mrs T Reader Councillor B Wright

Also Present: Dawn Kershaw, Parish Clerk
 Carys Turner-Jones, Administration Assistant
 John King, Accountant/Internal Auditor

Public Participation

There were no members of the public was present.

Police Consultation

There were no Clay Cross Safer Neighbourhood Team Officers present.

County Councillor/District Councillor Matters

Councillor Wright reported that the library service around Derbyshire was top of the agenda at the moment. If community groups do not come forward, the County Council will have to make alternative arrangements to run the service as it has made a commitment to not close any Libraries.

It was further reported that public transport is being cut but the only service that will effect Clay Cross was believed to be the 63A service to Matlock.

Parish Clerk reported that an email letter had been received from Mike Ashworth, the County Council Strategic Director for Economy, Transport and Environment regarding the School Crossing Patrol (SCP) Service review. The primary intention of the letter was to assess whether there may be interest within the Parish or town to support schools to self-fund their specific SCP provision. **The content of this letter was noted.**

PART I – PUBLIC BUSINESS

Members were reminded to declare an interest as appropriate.

1831/18 Election of Chair Person

Resolved That: Councillor Morley be elected Chair of the Council for the coming year.

1832/18 Election of Vice Chair

Resolved That: Councillor Holmes be elected Vice Chair of the Council for the coming year.

1833/18 Appointment of Members of Finance Sub-Committee

Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Morley (Chair), Councillor Rodgers, Councillor Ms Rouse and Councillor D Skinner be members of the Finance Sub-Committee.

1834/18 Appointment of Members of Cemetery Working Group

Resolved That: Councillor Morley, Councillor Wainwright and Councillor Wright (Chair) be members of the Cemetery Working Group.

1835/18 Appointment of Members of Social Centre & Events Working Group

Resolved That: Councillor Holmes (Chair), Councillor Morley, Councillor Mrs Reader and Councillor Rodgers be members of the Social Centre & Events Working Group.

1836/18 Appointment of Members of Street Scene Working Group

Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Mrs Reader (Chair), Councillor Reader, Councillor Rodgers, Councillor Ms Rouse and Councillor D Skinner be members of the Street Scene Working Group.

1837/18 Appointment of Members of Planning & Environmental Working Group

Resolved That: Councillor Holmes, Councillor Mansbridge (Chair), Councillor Rodgers, Councillor D Skinner and Councillor G Skinner be members of the Planning & Environmental Working Group.

1838/18 Appointment of Parish Footpaths Inspector(s)

Resolved That: Councillor Mansbridge and Councillor D Skinner be appointed Parish Footpaths Inspectors.

1839/18 Appointment of an Appointment Committee

Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Morley and Councillor G Skinner be members of the Appointments Committee – the remaining seven members of the Parish Council be substitutes.

1840/18 Appointment of Grievance Committee

Resolved That: any three from the eleven members of the Parish Council be members of the Grievance Committee.

1841/18 Appointment of Appeals Committee

Resolved That: any three of the eleven members of the Parish Council who have not sat on the Grievance Committee be members of the Appeals Committee.

1842/18 Appointment of Disciplinary Committee

Resolved That: any three of the eleven members of the Parish Council who have not sat on the Grievance Committee or the Appeals Committee be members of the Disciplinary Committee.

1843/18 Appointment of School Governors (on request)

It was reported that there have been no requests/information received from Holmgate Primary School or Sharley Park Community Primary School regarding School Governor vacancies.

1844/18 Appointment of Representatives on Outside Bodies

Derbyshire Association of Local Councils - to be left vacant. Danesmoor Darby & Joan Club – Councillor Holmes. Holmgate Darby & Joan Club – Councillor D Skinner. Holmgate Community Association – Councillor D Skinner and Councillor G Skinner. Clay Cross Angling Association – Councillor Mansbridge. Clay Cross Citizens Advice Bureau – Councillor Morley. Arthur Brierley Charity – Councillor Mansbridge, Councillor Rodgers and Councillor Wright. William Udall Trust – Councillor Rodgers and Councillor Wainwright. Stevenson Charity – Councillor Holmes and Councillor G Skinner. Clay Cross Town Centre Group – all Councillors on an alphabetical/rota basis.

1845/18 Authorisation to sign Clay Cross Parish Council cheques

Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Rodgers, Councillor Ms Rouse and the Parish Clerk to sign Clay Cross Parish Council cheques.

1846/18 To Agree a Calendar of Meetings for 2018/19

Finance Sub-Committee Meetings (Wednesday): 20.6.18, 18.7.18, 19.9.18, 17.10.18, 21.11.18, 16.1.19, 22.2.19, 17.4.19

Parish Council Meetings (Tuesday): 26.6.18, 24.7.18, 25.9.18, 23.10.18, 27.11.18, 22.1.19, 26.2.19, 23.4.19

1847/18 Apologies for Absence

Parish Clerk reported that Apologies for Absence had been received from Councillor Mansbridge, Councillor Ms Rouse, Councillor D Skinner and Councillor Wainwright.

1848/18 Exclusion of Public

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. ***Resolved That: no matters be taken in exclusion.***

1849/18 Annual Governance Statement 2017/18

Consideration was given to the approval of Section 1 of the Annual Return 2017/18. ***Resolved That: the Annual Governance Statement 2017/18 (Annual Return Section 1) of the Annual Return 2017/18 is approved and signed by Councillor Morley and the Parish Clerk/Responsible Financial Officer***

1850/18 Accounting Statements 2017/18

Consideration was given to the approval of Section 2 of the Annual Return 2017/18. ***Resolved That: the Accounting Statements 2017/18 (Section 2) of the Annual Return 2017/18 is approved and signed by Councillor Morley and the Parish Clerk/Responsible Financial Officer.***

1851/18 Minutes of Last Meeting

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. ***Resolved That: the Minutes of the Parish Council meeting held on the 24 April 2018 be approved as a correct record.***

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1852/18 Reports from Representatives on Outside Bodies

There were no Reports from Representative on Outside Bodies.

1853/18 Planning & Environmental Matters

To receive the Minutes of the Planning & Environmental Working Group meeting held on the 9 May 2018 and to receive recommendations for resolution. At this point, the Minutes of the Kenning Park Community Group meeting held on the 16 March 2018 (circulated) and the Kenning Park article that was recently published in the Derbyshire Times were discussed. All members present stated that they were disappointed that

the Parish Council were not mentioned and Councillor Wright expressed his concern that the contribution from his Derbyshire County Council Community Priority Fund was not reflected in this article. **Resolved That: the Minutes of the Planning & Environmental Working Group meeting held on the 9 May 2018 be received**

Work In Progress

Further to minute no **1696/17** regarding the land at Pilsley Road, Danesmoor used as an omnibus turning circle. Parish Clerk reported that a letter had been received from Redline Facilities, who are in the process of purchasing the land, requesting the Parish Council consider a reduction in the purchase cost as they can only site 2 dwellings on the land as opposed to 3 as originally planned. **Resolved That:**

- 1. the land is offered for purchase at £25,000 as the valuation carried out by Wilkins Vardy was based on market value and not the number of dwellings on the site**
- 2. a caveat is included which states that if Redline Facilities withdraw from the purchase, the land is restored to its original state.**

1854/18 Street Scene Matters

To receive the Minutes of the Street Scene Working Group meeting held on the 14 May 2018 and to receive recommendations for resolution. **Resolved That:**

- 1. the proposal put forward by the Administrative Assistant on behalf of Councillor D Skinner regarding arrangements for Armistice Day/Remembrance Sunday 2018 are progressed through the Street Scene Working Group, with recommendations coming forward to the full Parish Council**
- 5. the Minutes of the Street Scene Working Group meeting held on the 14 May 2018 be received**

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1855/18 Cemetery Matters

To receive the Minutes of the Cemetery Working Group meeting held on the 4 May 2018 and to receive recommendations for resolution. **Resolved That: the Minutes of the Cemetery Working Group meeting held on the 4 May 2018 be received**

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1856/18 Social Centre & Events Matters

In the absence of a Working Group meeting, Councillor Morley gave a verbal report on Social Centre & Events Matters. It was confirmed that our Bar Manager has resigned. At this point, in the absence of Councillor D Skinner, the Parish Clerk read out his letter regarding the running of the Social Centre. ***Resolved That: following a vote of 4 in favour and 2 abstentions, the position of Bar Manager is advertised on the open market with an appointment being made as soon as possible***

Work In Progress

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

1857/18 Finance Matters

To receive the report and recommendations for resolution from the Finance Sub-Committee meeting held on the 16 May 2018. ***Resolved That:***

- 1. the report of the Finance Sub-Committee meeting held on the 16 May 2018 be received***
- 2. the Clay Cross Parish Council Financial/Risk Assessment is approved and accepted***
- 3. Smith of Derby Ltd carry out work to repair the north facing dial showing the incorrect time on the Coronation Clock at a cost of £395 plus vat***

<i>4. the following Accounts for Payment are approved:</i>	
<i>PARISH COUNCIL STAFF WAGES: TAX MTH 1</i>	<i>£6,604.29</i>
<i>PARISH TV LICENCE REFUNDS: 29 @ £25</i>	<i>£725.00</i>
<i>ELITE PROJECTS PROPERTY SOLUTIONS: CEMETERY NOTICE BOARD MAINTENANCE</i>	<i>£90.00</i>
<i>HMRC CUMBERNAULD: NI & TAX FOR APRIL 2018</i>	<i>£1,919.55</i>
<i>DERBYSHIRE COUNTY COUNCIL: PENSIONS FOR APRIL 2018</i>	<i>£672.38</i>
<i>PAULINE STRINGFELLOW: DANCES FOR MAY 2018</i>	<i>£175.00</i>
<i>D HIGGINBOTTOM: PARISH BUS SHELTER & WINDOW CLEANER</i>	<i>£176.00</i>
<i>CHESTERFIELD GAS CO/AGARS: APRIL BAR SUPPLIES</i>	<i>£806.10</i>
<i>BOOKER CASH & CARRY: APRIL LUNCH CLUB & REFRESHMENT SUPPLIES</i>	<i>£509.22</i>
<i>CROFT FARM MEATS: APRIL LUNCH CLUB SUPPLIES</i>	<i>£164.87</i>
<i>NEDDC: PARISH DOG FOULING BINS SERVICING JANUARY TO MARCH 2018</i>	<i>£1,444.72</i>

BLACHERE ILLUMINATIONS: FIRST YEAR 2018 PRODUCT HIRE	£2,879.14
SEVEN PROMOTIONS: SOCIAL CENTRE ADVERT IN MAY SHOPPERS GUIDE	£156.00
ADAPTIVE WEB: CXPC WEBSITE MAINTENANCE	£72.00
YORKSHIRE WATER: SOCIAL CENTRE WATER/SEWERAGE CHARGES 10.1.18 TO 16.4.18	£162.55
INTERSERVE FS (UK) LTD: WATERSAFE CONTRACT 8.4.18 TO 7.7.18	£135.96
NEDDC: SOCIAL CENTRE WASTE COLLECTION 1.4.18 TO 30.9.18	£509.08
ENVIRONMENT AGENCY: WATER ABSTRACTION LICENCE (PRESS BROOK) 1.4.18 TO 31.3.19	£25.00
TOTAL:	£17,226.86
5. the following Income is noted:	
HMRC: VAT REFUND 1.1.18 TO 31.3.18	£16,585.46
DCC: 2017/18 RIGHTS OF WAY MINOR MAINTENANCE REFUND	£495.00
SOCIAL CENTRE BAR TAKINGS: 27.4.18, 3.5.18, 5.5.18, 10.5.18, 12.5.18	£1,327.57
SOCIAL CENTRE HIRE	£924.00
TUESDAY LUNCH CLUB: 1.5.18, 15.5.18	£309.00
WEDNESDAY BINGO: 2.5.18, 9.5.18	£80.00
THURSDAY DANCE: 3.5.18, 10.5.18	£169.50
CEMETERY LODGE RENT	£240.00
PUBLIC SECTOR DEPOSIT FUND DIVIDEND PAYMENT	£14.41
TOTAL:	£20,144.94

Work In Progress

Further to minute no **1773/17** regarding donations to local organisations. Parish Clerk reported that a letter had been received from North East Derbyshire District Council thanking the Parish Council for their donation to the Chairs Appeal and stating that the Appeal has raised approximately £5,500 for The Elm Foundation and Sheffield Hospitals Charity – Spinal Cord Injury Centre.

1858/18 Items for Decision & Information

Parish Clerk reported that there are no Items for Decision & Information this month.

1859/18 Date of Next Meeting

Resolved That: the next Parish Council meeting will be held in the Parish Council office on Tuesday 26 June 2018.