

CLAY CROSS PARISH COUNCIL

Minutes of Parish Council meeting held in the Clay Cross Parish Council office on Thursday 16 December 2010 at 7pm.

Present: Councillor G Morley Chair
Councillor M Holmes Vice Chair

Councillor Mrs A Bradley	Councillor P Riggott
Councillor Mrs K Holmes	Councillor D Skinner
Councillor J Holmes	Councillor B Wright

Also Present: Dawn Kershaw, Parish Clerk

967/10 Apologies for Absence

Parish Clerk reported that Apologies for Absence had been received from Councillor A Jackson, Councillor E Mansbridge and Councillor K Savidge.

968/10 Declaration of Interest

There we no Declaration of Interest.

969/10 Precept 2011/12

Councillor Morley, Chair and Councillor J Holmes gave a resume of details discussed at the Finance Sub-Committee meeting held on Thursday 9 December 2010. The following report was discussed in detail. A number of items were queried and clarified satisfactorily by the Parish Clerk.

Administration

Wages: John King has reviewed this budget and due to the contingency made for this years budget, there is only a slight increase required for next year. Provision has also been made in this budget for a 3% increase in pay from 1 April 2011.

Purchase Cleaning Materials: this budget has been increased slightly in line with current spend.

Rates: John King has reviewed this budget and based on the rateable value of the Social Centre, the Valuation Office Agency have given a summary of the amount payable for next year.

PRS/PPL Music Royalty Fees: this budget has been increased slightly in line with current spend and to allow for extra events next year.

Social Centre Refuse: this budget has been increased slightly in line with current spend and to allow for any increase by the District Council from next April to provide this service.

Purchase/Maintenance of Equipment: this years budget did not allow for the rental of the new printer/copier/scanner unit in the Parish Council office so next years budget has been increased to accommodate this. Provision has also been made for the continuation of the Alpha Heating Annual Service & Maintenance Plan for the central heating and gas cookers.

Social Centre Advertising & Publicity: based on this years budget current spend this budget will need to be increased to approximately £3,700 to allow for the continuation of advertising the Social Centre and any other events.

Bank Charges: this budget has been increased slightly in line with current spend.

Website Hosting & Professional Fees: this years budget is not enough - the cost of the Audit Commission to sign off the accounts for the year ended 31.3.10 is £1,050 alone. It should be noted that no information has been received to date regarding arrangements for the year ended 31.3.11 audit following the Coalition Government decision to scrap the Audit Commission.

Subs & Fees: this budget can be retained as DALC have confirmed their subscriptions for 2011/12 will remain the same as this year, £829.

General Expenditure including Environment

Clay Cross Gala: this budget has been set at zero as this years budget has not been used so can be carried forward.

Citizens Advice Bureau: this budget has been retained for next year. The Parish Clerk circulated a report received giving a breakdown of Parish residents accessing this service for the period January - December 2010

Bus Shelter Purchase/Maintenance: this budget has been retained to clean the existing shelters and the four shelters in the new bus station.

Grit Bin Purchase/Maintenance: Derbyshire County Council have been approached to provide some bins in the Parish so this budget has been created in readiness of this.

Market Rates to NEDDC: zero budget again for next year. John King confirmed that provision for this has already been made in the accounts for the last three years amounting to £3,000. The Parish Clerk reported that there is still ongoing debate with the Valuation Office Agency regarding the rateable value of the car park used for the Market.

Section 137 Expenditure

OAP TV Licence Refunds: based on the current take up for this scheme and the spend to October this budget needs to be increased to £8,400 for next year.

School Milk/Snacks: this budget has been retained for next year.

Community Expenditure

Parish Floral Displays: Plantscape have held their price for next years summer and winter scheme.

Town Centre Christmas Lights: Blachere Illuminations have confirmed that next year will be cheaper than this year due to storage not being applicable in the last year of hire - provision has also been made for the 'pit wheel' tree. Following a request for this information from the Finance Sub-Committee, the Parish Clerk reported that Blachere Illuminations have confirmed that the guide price for a new bespoke 'Creative Kids' motif will be £700 net.

Cemetery/Street Cleansing

This page has been amended to show the Agreement entered into with the District Council from 1 November 2010.

Service Provision Costs: this budget includes the maintenance and management of the Cemetery plus litter picking, fly tipping and the weekly emptying of the Parish litter bins.

Rates: John King has reviewed this budget and based on the rateable value of the Cemetery and premises, the Valuation Office Agency have given a summary of the amount payable for next year.

Cemetery Lodge Maintenance: this budget has been increased by £500 to include an Annual Service & Maintenance Plan for the central heating boiler and gas oven.

Cemetery Income

Cemetery Internments etc: this budget assumes income collected by the District Council and will be offset against maintenance costs. It should be noted that income levels may vary dependent upon the level of service demand. The level of actual income received may be adjusted annually to reflect the net charge to the Parish Council.

Cemetery Lodge Rent: this budget has been increased to reflect the new tenants rent of £70 per week x 52 weeks of the year.

New Bridge Street Toilets

This page has been amended to accommodate the change over from the Market Street facility to the new facility at the Tesco development. The District Council will take over the day to day opening/closing and cleaning of this facility. The District Council will also share cost contribution 50/50 not exceeding £2,000.

Building Rates: Gary Goodrich has advised that no rateable value has been carried out yet for this building. However he has advised that for budgeting purposes a rateable value of £5,000 should be applied giving an amount payable of £2,400. It should be noted that eventual rateable value assessment will be based on a depreciated replacement cost basis which is the same for all public toilet blocks as they are specialized buildings and do not have any identifiable market value.

Playing Fields/Play Areas

Ground Maintenance Payment to NEDDC: the District Council have advised that for budgeting purposes a 1.5% increase should be applied for next year.

Special Expenditure/Projects

Parish Council Elections 2011: the District Council Elections Manager has advised figures for budgeting purposes and these were discussed in detail.

Income

All income budgets have been amended appropriately to reflect current year income. The main item for comment is:

Social Centre Pay Phone: the Parish Clerk reported that over the last twelve months less than £3 in income has been collected from the phone and confirmed that the phone costs the Parish Council £47.40 per quarter, £189.60 for the year.

Resolved That:

- 1. following recommendation from the Finance Sub-Committee, it was agreed to set the Parish Council Election 2011 expenses at the maximum amount of £3,859***
- 2. following recommendation from the Finance Sub-Committee, the Social Centre pay phone is removed and a basic 'pay as you go' mobile phone is purchase for emergency use by the duty Caretaker***
- 3. the Cemetery Building/Maintenance budget is increased from £1,950 to £2,500***

4. *the Cemetery telephone budget is scrapped and arrangements are made for the land line to be removed*
5. *the Parish Clerk make arrangements with the Co-operative Bank to move £20,000 from the Parish Council Business Select 14 Day Account into a new 'Capital Projects' account*
6. *the Creative Kids competition is run next year and the money for the designs is taken from the aforementioned new account*
7. *the Citizens Advice Bureau contribution is retained at £7,923 on the proviso that a Parish Council representative is given a seat on their Trustees Board*
8. *all other budgets and expenditure contained therein and any recommendations be approved and accepted*
9. *the Clay Cross Parish Council Precept 2011/12 is set at £217,000 an increase of 1.4%*