

# CLAY CROSS PARISH COUNCIL

Minutes of Clay Cross Parish Council Annual General Meeting held in the Clay Cross Parish Council office on Tuesday 21 May 2019 at 7.00PM

**Present:** Councillor M Holmes  
Councillor Mrs M Jones  
Councillor E Mansbridge  
Councillor G Morley  
Councillor Mrs T Reader  
Councillor A Reader  
Councillor D Rossiter  
Councillor Ms K Rouse  
Councillor G Skinner  
Councillor B Wright

**Also Present:** Dawn Kershaw, Parish Clerk  
Jane Briggs, Administration Assistant

## **Public Participation**

There were no members of the public was present.

## **County Councillor/District Councillor Matters**

Councillor Wright reported that the County Council had recently held their Annual Meeting when a Climate Change motion was put forward together with an associated policy but, the policy lacks any concrete targets. It was noted that a demonstration had taken place regarding Climate Change prior to the meeting and that this was very well attended. It was further reported that at this same meeting, the current administration put forward proposals to create two new Civic positions. Councillor Wright confirmed that he had re-submitted his objections to the housing development application on land west of Coupe Lane, Old Tupton.

Councillor Morley reported that the District Council Annual Meeting was held on Monday, 20 May 2019 when Councillor Martin Thacker was made Leader of the Council. Meetings are now being made public via YouTube which will no doubt provide a platform for the more vocal Councillors. It was noted that whilst Labour members are now in the minority, they will continue to speak up on behalf of the community on District Council matters. **It was agreed that a letter from the Parish Council is sent to the outgoing Leader of the Council, Graham Baxter MBE thanking him for all his efforts during his tenure at the District Council.**

Parish Clerk reported that an email letter had been received from Councillor Barry Lewis, Leader of Derbyshire County Council announcing the unveiling of the Derbyshire Climate & Carbon Reduction Manifesto (circulated). **The content of this letter was noted.**

## **PART I – PUBLIC BUSINESS**

***Members were reminded to declare an interest as appropriate.***

**1950/19 Election of Chair Person**

**Resolved That: Councillor Morley be elected Chair of the Council for the coming year and that the Declaration of Acceptance of Office is signed**

**1951/19 Election of Vice Chair**

**Resolved That: Councillor Holmes be elected Vice Chair of the Council for the coming year.**

**1952/19 Clay Cross Parish Council Standing Orders**

To review, confirm and adopt the Standing Orders (circulated). **Resolved That: the Clay Cross Parish Council Standing Orders are confirmed, adopted and published online.**

**1953/19 Councillor Code of Conduct**

To review, confirmed and adopt the Code of Conduct including the Seven General Principles (circulated). **Resolved That: the Councillor Code of Conduct is confirmed, adopted and published online.**

**1954/19 Clay Cross Parish Council Financial/Risk Assessment**

To review, confirm and adopt the Financial/Risk Assessment (circulated). **Resolved That: the Clay Cross Parish Council Financial/Risk Assessment is confirmed, adopted and signed by the Chair and Parish Clerk.**

**1955/19 Appointment of Members of Finance Sub-Committee**

**Resolved That: Councillor Holmes, Councillor Mrs Jones, Councillor Mansbridge, Councillor Morley (Chair), Councillor Ms Rouse and Councillor D Skinner be members of the Finance Sub-Committee.**

**1956/19 Appointment of Members of Cemetery Working Group**

**Resolved That: Councillor Morley, Councillor Rossiter and Councillor Wright (Chair) be members of the Cemetery Working Group.**

**1957/19 Appointment of Members of Social Centre & Events Working Group**

**Resolved That: Councillor Holmes (Chair), Councillor Mrs Jones, Councillor Morley and Councillor Rossiter be members of the Social Centre & Events Working Group.**

**1958/19 Appointment of Members of Street Scene Working Group**

**Resolved That:** *Councillor Holmes, Councillor Mansbridge, Councillor Mrs Reader (Chair), Councillor Reader, Councillor Rossiter and Councillor Ms Rouse be members of the Street Scene Working Group.*

**1959/19 Appointment of Members of Planning & Environmental Working Group**

**Resolved That:** *Councillor Holmes, Councillor Mrs Jones, Councillor Mansbridge (Chair), Councillor D Skinner and Councillor G Skinner be members of the Planning & Environmental Working Group.*

**1960/19 Appointment of Parish Footpaths Inspector(s)**

**Resolved That:** *Councillor Mansbridge and Councillor D Skinner be appointed Parish Footpaths Inspectors.*

**1961/19 Appointment of an Appointment Committee**

**Resolved That:** *Councillor Holmes, Councillor Mansbridge, Councillor Morley be members of the Appointments Committee – the remaining seven members of the Parish Council be substitutes.*

**1962/19 Appointment of Grievance Committee**

**Resolved That:** *any three from the eleven members of the Parish Council be members of the Grievance Committee.*

**1963/19 Appointment of Appeals Committee**

**Resolved That:** *any three of the eleven members of the Parish Council who have not sat on the Grievance Committee be members of the Appeals Committee.*

**1964/19 Appointment of Disciplinary Committee**

**Resolved That:** *any three of the eleven members of the Parish Council who have not sat on the Grievance Committee or the Appeals Committee be members of the Disciplinary Committee.*

**1965/19 Appointment of School Governors (on request)**

It was reported that there have been no requests/information received from Holmgate Primary School or Sharley Park Community Primary School regarding School Governor vacancies.

### **1966/19 Appointment of Representatives on Outside Bodies**

***Derbyshire Association of Local Councils - to be left vacant. Danesmoor Darby & Joan Club – Councillor Holmes. Holmgate Darby & Joan Club – Councillor D Skinner. Holmgate Community Association – Councillor D Skinner and Councillor G Skinner. Derbyshire Law Centre – Councillor D Skinner. Clay Cross Angling Association – Councillor Mansbridge. Clay Cross Citizens Advice Bureau – Councillor Morley. Arthur Brierley Charity – Councillor Mansbridge, Councillor Morley and Councillor Wright. William Udall Trust – to be left vacant. Stevenson Charity – Councillor Holmes and the Parish Clerk, Dawn Kershaw. Clay Cross Town Centre Group – all Councillors on an alphabetical/rota basis.***

### **1967/19 Authorisation to sign Clay Cross Parish Council cheques**

***Resolved That: Councillor Holmes, Councillor Mansbridge, Councillor Ms Rouse and the Parish Clerk, Dawn Kershaw to sign Clay Cross Parish Council cheques.***

### **1968/19 To Agree a Calendar of Meetings for 2019/20**

***Finance Sub-Committee Meetings (Wednesday): 19.6.19, 17.7.19, 18.9.19, 16.10.19, 20.11.19, 22.1.20, 19.2.20, 22.4.20***

***Parish Council Meetings (Tuesday): 25.6.19, 23.7.19, 24.9.19, 22.10.19, 26.11.19, 28.1.20, 25.2.20, 28.4.20***

### **1969/19 Apologies for Absence**

Parish Clerk reported that Apologies for Absence had been received from Councillor D Skinner.

### **1970/19 Exclusion of Public**

To determine which items, if any, from Part I of the Agenda should be taken with the public excluded. ***Resolved That: no matters be taken in exclusion.***

### **1971/19 Minutes of Last Meeting**

To receive Minutes and, subject to any changes necessary, to approve the Minutes of the meeting as a correct record. ***Resolved That: the Minutes of the Parish Council meeting held on the 30 April 2019 be approved as a correct record.***

### **Work In Progress**

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

### **1972/19 Reports from Representatives on Outside Bodies**

There were no Reports from Representative on Outside Bodies.

### **1973/19 Planning & Environmental Matters**

#### **Work In Progress**

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

### **1974/19 Street Scene Matters**

#### **Work In Progress**

Further to minute no **1944/19** regarding Clay Cross Town Centre Group 'Clay Cross on the Beach' event. Parish Clerk reported email received from Andrew King, Treasurer of the Town Centre Group confirming that an application had been made to the District Council to close off the Iceland car park from 8PM Thursday, 29 August until 12NOON Sunday, 1 September. Andrew has also requested support from the Parish Council for this event but what support is not clear from his email. It was further reported that in previous years the District Council have waived the fee for this event but, the new Leader of the Council has requested the £150 fee is paid this year. **It was agreed to invite Andrew King to the June meeting of the Street Scene Working Group to further discuss this event and what support is required.**

### **1975/19 Cemetery Matters**

#### **Work In Progress**

Further to minute no **1949/19** regarding the Cemetery cabin. Administrative Assistant reported that quotations are being sought to make the cabin fit for purpose and/or demolished.

### **1976/19 Social Centre & Events Matters**

#### **Work In Progress**

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

### **1977/19 Finance Matters**

#### **Resolved That:**

<b>1. the following Accounts for payment are approved:</b>	
<b>PARISH TV LICENCE REFUNDS: 24 @ £25</b>	<b>£600.00</b>
<b>DERBYSHIRE COUNTY COUNCIL: PENSIONS FOR APRIL 2019</b>	<b>£636.31</b>
<b>HMRC CUMBERNAULD: NI &amp; TAX FOR APRIL 2019</b>	<b>£357.68</b>

<b>PAULINE STRINGFELLOW: DANCES FOR MAY 2019</b>	<b>£175.00</b>
<b>WE DO MORE THAN PRINT: CXPC OFFICE EXTERNAL/INTERNAL SIGNS</b>	<b>£118.20</b>
<b>EMCAT LTD: GAS SAFE INSPECTION/SERVICE (SOCIAL CENTRE OVENS)</b>	<b>£324.00</b>
<b>CROFT FARM MEATS: APRIL LUNCH CLUB SUPPLIES</b>	<b>£156.58</b>
<b>BOOKER CASH &amp; CARRY: APRIL LUNCH CLUB/REFRESHMENT SUPPLIES</b>	<b>£448.98</b>
<b>ZENITH ENGINEERING: FIRE ALARM MAINTENANCE ETC FOR YEAR</b>	<b>£216.48</b>
<b>ZENITH ENGINEERING: REPLACE 4 x SOCIAL CENTRE BULKHEADS</b>	<b>£216.00</b>
<b>ADVANCED CLEANING: TOILET BLOCK OPEN/CLEAN/CLOSE FOR APRIL 2019</b>	<b>£533.65</b>
<b>DESIGNS DIRECT: TOILET BLOCK CLEANING MATERIALS</b>	<b>£252.84</b>
<b>SEVEN PROMOTIONS: SOCIAL CENTRE ADVERT IN APRIL CSG</b>	<b>£130.00</b>
<b>IANSRING LTD: 10 X SOCIAL CENTRE RECEIPT BOOKS</b>	<b>£144.00</b>
<b>YK ELECTRICAL: TOILET BLOCK AND SOCIAL CENTRE MAINTENANCE</b>	<b>£136.00</b>
<b>TOTAL:</b>	<b>£4,445.72</b>
<b>2. the following Income is noted:</b>	
<b>SOCIAL CENTRE HIRE</b>	<b>£150.00</b>
<b>TUESDAY LUNCH CLUB: 30.4.19, 14.5.19</b>	<b>£321.00</b>
<b>WEDNESDAY BINGO: 1.5.19, 8.5.19</b>	<b>£80.00</b>
<b>THURSDAY DANCE: 25.4.19, 2.5.19, 9.5.19</b>	<b>£284.00</b>
<b>CEMETERY LODGE RENT</b>	<b>£166.00</b>
<b>PUBLIC SECTOR DEPOSIT FUND DIVIDEND PAYMENT</b>	<b>£22.91</b>
<b>TOTAL:</b>	<b>£1,023.91</b>

### **Work In Progress**

Parish Clerk and Administrative Assistant reported that there was no Work In Progress.

### **1978/19 Items for Decision & Information**

**Campaign to Protect Rural England:** invitation to attend Derbyshire Branch AGM to be held at the National Stone Centre, Wirksworth on Saturday 15 June 2019. **Resolved That: Councillor D Skinner represents the Parish Council at this event.**

### **1979/19 Date of Next Meeting**

**Resolved That: the next Parish Council meeting will be held in the Parish Council office on Tuesday 25 June 2019.**